FINANCIAL SPECIFICATIONS

|  |  |
| --- | --- |
| **Procurement title:** | Lots 1-9 |
| **Reference:** | **World Water Week 2019-2020: media services** |

# General information

This document contains the required financial specifications for Lots 1 through 9 (not to be modified by the Tenderer). This document contains checkboxes and text fields to be filled in by the Tenderer.

The Tenderer **must** submit this document as part of its tender for any of the Lots.

Square brackets “[…]” and checkboxes “[ ] ” indicate fields to be filled in by the Tenderer.

# Pricing

## Lot 1 - Opening, Closing etc

|  |
| --- |
| Provide a breakdown of relevant pricing for both equipment and staff (including roles), for each solution provided, per segment of this lot.  |
| ARE THE REQUIREMENTS FULFILLED? | [ ]  Yes [ ]  No |
| **DESCRIBE HOW THE REQUIREMENTS ARE FULFILLED:** |
| [....................................] |

## Lot 2 - Prizes

|  |
| --- |
| Provide a breakdown of relevant pricing for both equipment and staff (including roles), for each solution provided, per segment of this lot.  |
| ARE THE REQUIREMENTS FULFILLED? | [ ]  Yes [ ]  No |
| **DESCRIBE HOW THE REQUIREMENTS ARE FULFILLED:** |
| [....................................] |

## Lot 3 - Film

|  |
| --- |
| Provide a breakdown of relevant pricing for both equipment and staff (including roles), for each solution provided, per segment of this lot, with corresponding examples at similar price-points.  |
| ARE THE REQUIREMENTS FULFILLED? | [ ]  Yes [ ]  No |
| **DESCRIBE HOW THE REQUIREMENTS ARE FULFILLED:** |
| [....................................] |

## Lot 4 - Media training

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| **Please provide** a breakdown of information on both equipment and staff (including roles), for training for at least eight (8) people, per segment in this lot. Pricing should be provided per person and/or session. |
| ARE THE REQUIREMENTS FULFILLED? | [ ]  Yes [ ]  No |
| **DESCRIBE HOW THE REQUIREMENTS ARE FULFILLED:** |
| [....................................] |

## Lot 5 - Sofa

|  |
| --- |
| Please provide a breakdown of pricing for both equipment and staff (including roles), for each solution provided, for up to 8 Sofas per day. |
| ARE THE REQUIREMENTS FULFILLED? | [ ]  Yes [ ]  No |
| **DESCRIBE HOW THE REQUIREMENTS ARE FULFILLED:** |
| [....................................] |

## Lot 6 - Interviewer

|  |
| --- |
| Provide pricing options: per sofa, including an hourly rate with estimated time required per Sofa, with comments on availability. |
| ARE THE REQUIREMENTS FULFILLED? | [ ]  Yes [ ]  No |
| **DESCRIBE HOW THE REQUIREMENTS ARE FULFILLED:** |
| [....................................] |

## Lot 7 – Advisory and Project Management Services

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| --- |
| Provide both hourly and daily rates, with comments on availability. |
| ARE THE REQUIREMENTS FULFILLED? | [ ]  Yes [ ]  No |
| **DESCRIBE HOW THE REQUIREMENTS ARE FULFILLED:** |
| [....................................] |

## Lot 8 – Podcast Lounge

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| Provide relevant a breakdown of pricing for both equipment and staff (including roles), for each solution provided, per podcast (15/30/1hr lengths).  |
| ARE THE REQUIREMENTS FULFILLED? | [ ]  Yes [ ]  No |
| **DESCRIBE HOW THE REQUIREMENTS ARE FULFILLED:** |
| [....................................] |

## Lot 9 – Session Livestreaming

|  |
| --- |
| Provide a breakdown of relevant pricing for both equipment and staff, for each solution provided, per session.  |
| ARE THE REQUIREMENTS FULFILLED? | [ ]  Yes [ ]  No |
| **DESCRIBE HOW THE REQUIREMENTS ARE FULFILLED:** |
| [....................................] |

## Pricing - partnership

|  |
| --- |
| Provide a short explanation of any potential reduction in fees as part of a partnership fee (%), as well as any limiting conditions.  |
| ARE THE REQUIREMENTS FULFILLED? | [ ]  Yes [ ]  No |
| **DESCRIBE HOW THE REQUIREMENTS ARE FULFILLED:** |
| [....................................] |