TECHNICAL SPECIFICATIONS

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| **Title:** | **LOT 7: Advisory and Project Management Services** |
| **Reference:** | **World Water Week 2019 - 2020: media services** |

# General information

This document contains the required technical specifications for Lot 7 (not to be modified by the Tenderer). This document contains checkboxes and text fields to be filled in by the Tenderer.

The Tenderer **must** submit this document as part of its Tender for Lot 7.

Square brackets “[…]” and checkboxes “” indicate fields to be filled in by the Tenderer.

**I. Assignment description**In 2019, World Water Week moves into a new venue. In preparation, SIWI may require support from a competent media event producer and/or project manager with event production (media) experience.

*Please note: Travelling to/from Stockholm and accommodation will not be covered.*

## 4.1 Advice

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| --- | --- |
| Provide advice relevant to the scope of tasks covered by this procurement, on a case-by-case basis  **Please provide:** Please provide hourly or day rate, and bio/CV, as well as limitations on availability. | |
| ARE THE REQUIREMENTS FULFILLED? | Yes  No |
| **DESCRIBE HOW THE REQUIREMENTS ARE FULFILLED:** | |
| [....................................] | |

## 4.2 Project management

|  |  |
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| Provide project management services on a case-by-case basis  **Please provide:** Please provide hourly or day rate, and bio/CV, as well as limitations on availability. | |
| ARE THE REQUIREMENTS FULFILLED? | Yes  No |
| **DESCRIBE HOW THE REQUIREMENTS ARE FULFILLED:** | |
| [....................................] | |