

Date
2020-10-19

Procurement of Technical support in promoting WASH in Schools

Annex A: Answers to questions and clarifications

Answers to questions received within the time limit for questions and clarifications of the contents of the procurement documents concerning the abovementioned procurement are provided below.

As we received several questions, we consolidated the answers grouping them in thematic topics, while translating them to English.

Question/Clarification 1 –

About the timeline and deliverables of the collaboration.

Answer: This Agreement proposed for this contract is a **Framework Agreement**. Signature of the Agreement does not impose an obligation on SIWI to purchase any services- the amount and type of services will depend on the demands from the countries under the UNICEF-SIWI agreement (see description of the SIWI UNICEF collaboration in the tender document and SIWI website www.siwi.org). Hence, there is no agreed timeline/schedule, and the activities are carried out on a **demand basis**.

Question/Clarification 2 –

About the scope and objectives of the collaboration.

Answer: This Agreement proposed for this assignment is a **Framework Agreement**. Signature of the Agreement does not impose an obligation on SIWI to purchase any services- the amount and type of services will depend on the demands from the countries under the UNICEF-SIWI agreement (see description of the SIWI UNICEF collaboration in the tender document and SIWI website www.siwi.org).

When SIWI wants to call off Services under this Agreement, SIWI will contact the Organization/individual with a specific request for Services. The type of services requested will be within those mentioned in the “**Specific Terms of Reference for this component**” section of the tender document. The time, and resources needed will be discussed under each specific service needed. However, the daily rate offered by the organization/individual per day of work, for all required positions (team leader, technical advisor, WASH specialist, enumerator, etc.) will be those that have been included in their offer. Travel and stay costs are considered separately.

Question/Clarification 3 –

About the volume of services requested, if it is full time.

Answer: No, it will depend on the specific assignment. See response to questions 1 and 2.

Question/Clarification 4–

About the kinds and number of CVs needed.

Answer: ALL CVs of the team that can eventually participate in the assignments, their role, and their daily rate must be part of the offer.

Question/Clarification 5–

About the work plan and the countries of implementation:

Answer: the amount and type of services will depend on the demands from the countries under the UNICEF-SIWI agreement (see description of the SIWI UNICEF collaboration in the tender document and SIWI website www.sivi.org). Hence, there is no agreed timeline/schedule and the activities are carried out on a demand basis.

The countries that are under the agreement are: Bolivia, Colombia, Ecuador, Perú, El Salvador, Guatemala, Haiti, Honduras, Mexico, Paraguay, and Suriname. Upcoming countries are Argentina, Brazil and Venezuela. This list is not exhaustive, and some other Latin American or Caribbean countries may be added to the partnership at a later stage.

Question/Clarification 6–

About the reporting lines:

Answer: The contract is with SIWI, and all reporting and contractual relationships will be within SIWI and the consultant/organization. The branding of specific products will be discussed in an individual basis.

Question/Clarification 7 –

About SIWI's work in the region:

Answer: SIWI activities can be found under siwi.org. There are a number of activities being implemented in the region, ranging from on-site sector analyses (called WASHBAT) up to regional desk-research. More detailed information will be provided with the selected candidate.

Question/Clarification 8–

About localization of required staff:

Answer: Depending on the assignment it can be beneficial to have team members in different countries, as the potential scope of collaboration covers many countries within the region.

Question/Clarification 9–

About publication of all questions sent by all candidates.

Answer: All responses are included in this document, which is being shared with all candidates who have asked questions. This document is being published also at SIWI's webpage.

Question/Clarification 10–

About organizational format or individual consultant.

Answer: Yes, both individual consultants and organizations are accepted to this tender.

Question/Clarification 11–

About language of the Proposal.

Answer: The proposal can be presented either in English or in Spanish
